

I/76852/2023

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF FORESTS & WILDLIFE
A-BLOCK, 2ND FLOOR, VIKAS BHAWAN, I.P.ESTATE,
NEW DELHI-110002.**

To,

Dated:- 13.06.2023

All Govt. Department / User Agencies /
Land Owning Agencies, NCT of Delhi.

Sub:- Format of Tree Preservation Plan- reg.

Please find enclosed herewith a copy of format in which Tree Preservation Plan has to be submitted by the user agency for seeking permission of tree transplantation / felling as per the Tree Transplantation Policy, 2020.

This issues with the approval of the Competent Authority.

Encl: As above.

**(Amit Anand)
Deputy Conservator of Forests (P&M) /
Member Secretary
(Tree Transplantation Monitoring Committee)**

To:-

1. The Commissioner, MCD, Dr. S.P. Mukherjee Civic Center, JLN Marg, New Delhi-110002.
2. Chairman, New Delhi Municipal Council (NDMC), Palika Kendra, Parliament Street, New Delhi-110001.
3. Chairman, NHAI, National Highways Authority of India, G 5&6, Sector-10, Dwarka, New Delhi – 110075.
4. CGM (SD, EMG & Ash Management), NTPC Limited, NTPC Bhawan, SCOPE Complex, Institutional Area, Lodhi Road, New Delhi – 110003.
5. The Chief Executive Officer, Delhi Cantonment Board, Delhi-110010.
6. The Pr. Chief Engineer Northern Railways, Baroda House, Delhi/ the Divisional Engineer (Hort.), Office of the Northern Railway Divisional Office, State Entry Road New Delhi.
7. Managing Director, Delhi Metro Rail Corporation, Metro Bhawan, 13, Fire Brigade Lane, Barakhamba Road, New Delhi – 110001.
8. The Manager (Civil), HQ, DTC, Office of Sr. Manager (Civil), I.P. Estate, New Delhi-110002.
9. The CEO, Delhi Parks & Garden Society, 6th Floor, C-Wing, Delhi Secretariat, New Delhi.
10. The Superintending Engineer (Environment) DSIIDC, Technical Center Ground Floor Building Wazirpur Delhi-110052.
11. Director (Horticulture), DDA, Office of Principal Commissioner, (Pers., Hort. & LS), Delhi Development Authority, C-1/115, 1st Floor, Vikas Sadan, INA, New Delhi-110023.
12. Director (HE), Directorate of Higher Education, BTE Complex, Muni Maya Ram Marg, Pitampura, Delhi-110034.

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13. The Director, Education Department, Old Street, Delhi-110054.
14. The CEO/Director, DUSIB (Delhi Urban Shelter Improvement Board), ITO, New Delhi.
15. Director (Hort.), CPWD, A-Wing, Room No.- 101 Nirman Bhawan, New Delhi-110011.
16. Dy. Director (Hort.) (North), PWD, 13th Floor, MSO Building, I.P Estate, New Delhi – 110002.
17. Dy. Director (Hort.) (South), Office of Director (Hort.), DJB, GNCTD, Chandrawal Water Works-II, Civil Lines, Delhi-54.
18. The Director (Hort.), Environment Department, 11th Floor, MSO Building, I.P. Estate, New Delhi 110002.
19. The Director (Hort), NDMC, Palika Kendra, New Delhi-110001.
20. The Director (Hort), Central Public Works Department (C.P. W.D) New Delhi, I.P. Estate.
21. Chief Engineer (I&FC), Zone-I, L.M. Bund Office Complex, Shastri Nagar, Delhi-110031.
22. Chief Engineer (I&FC), Zone-II, L.M. Bund Office Complex, Shastri Nagar, Delhi-110031.
23. The DGM (CSR), NDPL, Distt. Office, T-Block, Mangol Puri, Delhi-110083.
24. The GM/ CSR, BSES Rajdhani Power Ltd., BSES Bhawan, Nehru Place, New Delhi-110019.
25. General Manager, NBCC, National Buildings Construction Corporation Limited, NBCC Bhawan, Lodhi Road, New Delhi-110003.
26. Chairman, DSIIDC, Delhi State Industrial & Infrastructure Development Corporation Ltd. , N-36, Bombay Life Building, Cannaught Circus, New Delhi-110001.
27. Managing Director, National Capital region Transport Corporation (NCRTC), Gati Shakti Bhawan, INA, New Delhi-110023.
28. M/s Green Morning Horticulture Pvt. Ltd., Plot No. 634, H.No.-8-1-284/634, First Floor, Above Andhra Bank ATM, Near Dream Valley, OU Colony, Manikonda, Hyderabad, Telangana-500008.
29. M/s Rohit Nursery, E-70, Shyama Prasad Mukherjee Enclave, Palam- Dabri Road, New Delhi-110045.
30. M/s DD MEP Engineers, E-2116A, Palam Vihar, Gurgaon, Haryana-122001.
31. M/s RP Entrepreneur, B-1780, Shastri Nagar, Delhi-110052.

Copy to:-

1. PS to PCCF & HOD, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi-110002.
2. PA to CWLW, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi-110002.
3. CF, Govt. of NCT of Delhi, Vikas Bhawan, ITO, New Delhi-110002.
4. DCF (N / W / S / C), Department of Forest and Wildlife, Govt. of NCT of Delhi.
5. IT Cell (HQ), with a request to upload on the departmental website and incorporate in e-forest portal.
6. Guard file.

-SD-
(Amit Anand)
Deputy Conservator of Forests (P&M) /
Member Secretary
(Tree Transplantation Monitoring Committee)

Tree Preservation Plan
(submitted by *name of empanelled agency for transplantation*)

1. Name of the Project:-
2. Name of the User Agency:-
3. Details of the project:-
 - a) Area of the project:
 - b) Project Map with all the trees marked on it:-
4. List of trees:-

a. List of coppicing trees

SN	Tree No	Species	Girth	Lat. (N)	Long. (E)	Photograph	Proposed for (felling / light/ pruning/ Heavy pruning/ transplanting/ headbacking/ dangerous	Health of the tree	Remarks

b. List of non-coppicing trees

SN	Tree No	Species	Girth	Lat. (N)	Long. (E)	Photograph	Proposed for (felling / light/ pruning/ Heavy pruning/ transplanting/ headbacking/	Health of the tree	Remarks

[Handwritten Signature]

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							dangerous		

5. Tree Summary:-

A.	Total Trees at Project Site	
B.	Trees to be preserved on Project Site	
C.	No. of Trees identified for felling because of different reasons	
D.	No. of Trees identified for transplantation which are in good condition	

6. Layout of existing service lines with all the trees marked on it:-

7. Layout of service lines proposed to be laid out for development proposed along with Plantation / Transplantation site in the project area:-

8. Soil report for project area:-

9. Feasibility of transplantation from project area:-

S. No.	Condition for suitability for transplantation	If yes for how many native trees	If no how many native trees	Reasons for not recommending transplantation if any
1.	Is soil appropriate for uprooting of trees ?			In pipeline. Gas or others, infected etc.
2.	Is approach road available for movement of vehicles ?			
3.	Is area clear for transportation of trees (overhead utilities) ?			

Based on the above it has been found that transplantation can be done for onlynumber of trees.



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10. Sequence of transplantation of trees:-

Sequence number	Tree S No.	Number of days required for transplantation	Month in which transplantation can be done.	Site to which transplanted	No. of years of maintenance required

11. Map showing scheme of arrangement of transplanted trees at transplantation site:-**12. Soil report of plantation site.****13. Treatment proposed for plantation site-****Assessment of Receptor Area for Tree Translocation**

- Detailed Soil Analysis report for feasibility including Ph, electronic conductivity, nutrient analysis.
- Amendment of soil for survival of trees.
- Water quality to be checked before watering
- Excess cost analysis on improvement in soil and water requirements.

14. Day wise Activity Schedule for Tree Translocation for different species of trees as per site condition:

Different schedules as per conditions of translocations and methodology used for different species

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15. COST PROJECTION :-

Tree S No.	Cost for								
	Pre conditioning	Hardening	Rhizome consolidation	Refuge preparation	site Transportation	Transplanting at refuge	After care	Total cost	
Grand total									

16. Assessment of development plan in conjunction with the tree preservation plan with timelines;

Day after start of transplantation work at project site.	Activities proposed	Remarks
Day 1		
Day 2		
Day 3		

Date:

Place:

Sign with stamp by the proprietor of **empanelled agency
for transplantation**Signed with stamp by the site-incharge of User
AgencySign with stamp by the Arboriculturalist of
empanelled agency for transplantation
